

WestWinds Environmental Control Committee Application Form

Name of Homeowner _____
Street Address _____ Home Phone () _____
Cell or Work Phone () _____ E-Mail Address _____

Application for (check each, as appropriate): This list includes typical submissions and may not address your proposed changes.

<input type="checkbox"/> Deck	<input type="checkbox"/> Awnings	<input type="checkbox"/> Enclosed Porch	<input type="checkbox"/> Sunroom
<input type="checkbox"/> Patio	<input type="checkbox"/> Shutters	<input type="checkbox"/> Enclosed Deck	<input type="checkbox"/> Garage
<input type="checkbox"/> Lamp Post	<input type="checkbox"/> Outdoor Lights	<input type="checkbox"/> Enclosed Structure	<input type="checkbox"/> Fence/Wall
<input type="checkbox"/> Storm Door	<input type="checkbox"/> Water Feature	<input type="checkbox"/> Hot Tub	<input type="checkbox"/> Sitting Wall
<input type="checkbox"/> Walkway	<input type="checkbox"/> Driveway	<input type="checkbox"/> Play Set or Equipment	<input type="checkbox"/> Lattice
<input type="checkbox"/> Garage Door	<input type="checkbox"/> Front Entry Door	<input type="checkbox"/> Landscaping	<input type="checkbox"/> Tree Removal*
<input type="checkbox"/> Color Change to Exterior (specify) _____			
<input type="checkbox"/> Other (specify) _____			

Refer to the WW Basketball Hoop Guideline at the web site below to register portable basketball hoop and obtain approval.

Submit the following for each project identified above (as appropriate) and/or for specific submission requirements, reference the Guidelines located on the LLA website at www.lakelinganore.org,/WestWinds Village/Guidelines:

- Drawing, photograph, or manufacturer's brochure showing style of end product of proposed project(s). Include color sample(s).
- Site Plan showing house location and property boundaries, with drawing of proposed project(s) (including all dimensions) and distances to lot lines.
- Drawing with all dimensions, including side/rear view elevations and dimensions from ground level, clearly shown. Include stairs/steps configuration (if used).
- List of materials (such as pressure treated lumber, composite, aluminum, vinyl, brick, stone, or pavers). Include photograph or brochure showing color sample(s) of material. State whether wood will be left natural or stained and if stained provide color sample.
- Color samples for exterior color changes to front entrance/garage doors, trim, shutters; storm doors, awnings/canopies, etc. Include colored photograph of existing house.
- Shingle/Siding material and color samples (manufacturers' brochures acceptable) for enclosed decks, porches, or sunrooms. Include colored photograph of house.
- Landscape Plan showing location of plants and specifying names of and final growth height/width of shrubbery and trees for (1) any significant landscaping projects on lot; patios and decks that are at ground level where landscaping is part of the project; (2) and evergreen screening which is required for play sets/equipment and fences/walls.
- Appropriate review fee and required compliance deposit (see Application Information Sheet and the Application Review Fees Guideline) on web site.

Homeowner's Signature _____ Date _____

*No trees measuring 8" or more in diameter measured at 2 feet off the ground, or more than 20 feet in height may be removed without the written approval of the WVECC. Such requests must indicate on the Site Plan the location of existing tree(s) proposed to be removed. Removal of any tree from a property approved by the ECC is to be replaced with a like or similar tree.

Note: Homeowner is responsible for securing all necessary building permits, variances, and/or observing all local zoning ordinances as required by Frederick County.

For ECC Use Only: _____ Date Application Received _____

ECC Action:

Review fee received (Amount: \$ _____)
 Compliance deposit received (Amount: \$ _____)
 Approved, as submitted
 Approved, with conditions: _____
 Additional information needed: _____
 Disapproved for following reason: _____

Date of ECC Action _____