

**Lake Linganore Association, Inc.  
Environmental Control Committee**

App No.: \_\_\_\_\_

**Application for Construction of a Retaining Wall or Landscape Change**

**General Information**

Completed applications and payment must be submitted to the LLA ECC Administrator no later than the Friday prior to the next semi-monthly ECC meeting to be considered for that meeting. Incomplete applications will not be accepted, which will delay the permitting process. The 60 day period for ECC review will not begin until the ECC administrator has received all required information. Homeowners will be notified in writing about the disposition of their application once it has been reviewed by the ECC. Fees for multiple applications may be combined, however, if used in combination with an application for an addition/sunroom/screen room/deck with roof, the \$150 fee and \$5,000 liquidated damages deposit will apply.

**Important Conditions of Making any Changes to Existing Property.**

- **No trees measuring six (6) inches or more in diameter at one (1) foot above ground level may be removed without the written approval of the Association. All plans will indicate where trees of this nature are proposed to be removed and replaced.**
- **There is a recorded easement around all lots platted within the boundaries of Lake Linganore at Eaglehead community for the benefit of the Association. The easement on each lot is 6 (six) feet on each side of the lot and 10 (ten) feet on the road frontage of the lot.\* If anything is located in that easement that prevents access by the Association, the Association will remove the item at the owners expense and the Association will not be responsible for replacing the item(s). The Association will always notify the "Lot owner of Record" if this need occurs with as much notification time as possible, except in the case of an emergency. \*ref: Lake Linganore Covenants, Article VII, Section 8**
- **In addition to submitting the Lake Linganore ECC application, the homeowner is responsible for obtaining all necessary building permits and/or variances and observing all zoning ordinances as required by Frederick County.**

**How to Complete This Form**

Place a check in the check box and include each required item of information. Applications will not be accepted unless each of the items below is provided.

STREET ADDRESS: \_\_\_\_\_ VILLAGE: \_\_\_\_\_ LOT NO.: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_  Owner  Renter OWNER NAME: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

- \$20.00 Application Fee
- Site plan indicating existing structure(s) and land contours.
- Show proposed retaining wall or landscaping with new proposed contours of the lot and all of the existing structure(s) affected by the change.
- Materials list for any structure.
- Please refer to the "Important Conditions" section of this document regarding removal and replacement of trees.

**CONDITIONS OF APPROVAL**

I understand that approval does not relieve me of the responsibility to secure any and all necessary building permits, variances and/or observing all local zoning ordinances. If approved by the Environmental Control Committee (ECC), I agree to make the changes under the terms and conditions specified in the letter of approval. All improvements must be on my property or property lines. If any portion of the Association's property is disturbed or damaged by either my contractor, or myself then I agree to be held responsible for the same and to restore the common elements to their original condition(s). You will be notified in writing of the decision of the Committee within Sixty (60) days of our receipt of the application. By approving this request, the Association is not assuming any responsibility for the safety, construction, operation, maintenance, accident, injury or claim that may arise from the change in the property. A final inspection by LLA is required upon completion of all projects. Please contact the LLA office to schedule an inspection.

\*NOTE: THERE IS A SIX (6) FOOT EASEMENT AROUND ALL PROPERTY LINES WITHIN LLA (ARTICLE VII, SECTION 8 OF THE COVENANTS). ANYTHING LOCATED WITHIN THE EASEMENT MAY BE DAMAGED OR REMOVED, AT OWNERS EXPENSE, IF EASEMENT ACCESS IS NEEDED BY THE ASSOCIATION IN THE FUTURE.

**SIGNATURE OF OWNER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

PLEASE RETURN TO LAKE LINGANORE OFFICE COMPLETE WITH ALL ATTACHMENTS.

<b>FOR COMMITTEE / ADMINISTRATIVE USE ONLY</b>	Date Rec'd: _____ Fees Rec'd: _____
The request for the above project has been:	
<input type="checkbox"/> APPROVED	
<input type="checkbox"/> APPROVED WITH CONDITIONS: _____	
_____	
<input type="checkbox"/> DISAPPROVED: _____	
_____	
<b>ECC Administrator / Committee Member Signature:</b> _____	<b>DATE:</b> _____